

## CHECKLIST BEFORE DEPARTURE



Don't forget the following important documents:

- ✓ Valid Passport or for European students your Identity card.
- ✓ For non-European students : OFII certificate issued with your visa (if you received it)
- ✓ Original of your birth certificate.
- ✓ A legal translation into French of your birth certificate (If you do not have your birth certificate translated in French, there is some official translators in Dijon that are able to translate your original. Not all languages are available!).
- ✓ Proof of your health Insurance (only if you are staying one semester); or health insurance card for European students.
- ✓ ERASMUS documents or any documents to be signed, required by your home institution (if applicable).
- ✓ A credit card. Please check with your bank that you can access your funds with your card in France. Some banks have restrictions which do not allow cards to work in France.

Make sure you have completed Burgundy School of Business required registration (for exchange and Double Degree students):

- ✓ Have submitted all documents required for application listed on the website :
  - Your résumé translated into French or English, your most recent academic results, a proof of language proficiency, a copy of your higher education diplomas (if applicable).
  - Your ID photo uploaded in Jpeg format (less than 200kb).
- ✓ Have replied to the course selection email sent to you before your arrival (if applicable).

Pack in your bags:

- ✓ Appropriate clothing: Dijon, Lyon and Paris have a continental climate with hot summers and cold winters.
- ✓ A mobile phone (please check that you can use it in France – make sure it's unblocked).
- ✓ France uses the 220v system, so you will need an adaptor to use your appliances in France.
- ✓ A laptop for your studies.

Prepare your arrival in your new city:

- ✓ Have booked your accommodation and informed the owner about your arrival date and time.
- ✓ Have your address in France, clearly written in French, with you, when you arrive in France.
- ✓ Have registered for the train station pick-up service (not available for all campuses).
- ✓ Cash money for taxis, calls etc., in case of emergency on your arrival.

